

MARTINSBURG BOROUGH COUNCIL MINUTES
JULY 9, 2012

The regular meeting of the Martinsburg Borough Council was held on Monday, July 9, 2012, in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: President Connie S. Lamborn, Pro-Tempore Durban D. Metzler, Councilman Edward L. Bennett, Councilman Shawn D. Daughenbaugh and Councilman Daniel R. Smouse

ALSO PRESENT: Borough Manager Randy Stoltz, Borough Secretary Jane Staily, Chief Kerry Hoover, Sgt. Justin Davis, Attorney Frederick Gieg, Jr., Attorney Matt Gieg, and Allan Bassler of the Morrisons Cove Herald

GENE HENRY was originally planning to attend the meeting this evening to request council permission to build two cupolas on top of the roof of the new municipal building that he had built and donated to the borough. He has since spoken to his contractor about it and is now having second thoughts about doing it since it may jeopardize the structure.

*The **MINUTES** of the regular meeting of June 4, 2012, which included the minutes of the **PUBLIC MEETING** held just prior to the opening of the regular meeting for the purpose of taking comments on taking over the roadway beside Riverside Market as **BOROUGH WAY**, were approved on a motion by Doreen Easley, seconded by Durban Metzler. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for June 2012 as written.

*The **LIST OF BILLS** for June 2012, check nos. 6536-6587 in the amount of \$289,791.48 was approved on a motion by Ed Bennett, seconded by Durban Metzler. The motion passed unanimously.*

Police Chief Kerry Hoover presented the **POLICE REPORT** as written. July has already been a busy month as usual. The **NEW POLICE CRUISER** has been ordered and should arrive in about three weeks. The park has had good weather and good crowds for their **FOURTH OF JULY CELEBRATION** and festivities.

Manager Randy Stoltz reported that the **ANNUAL DRINKING WATER REPORTS** were mailed to the water customers on June 4; the **LOCUST STREET** 6-inch main water line construction project was completed with New Enterprise Stone & Lime paving the street ditch line cut on June 18 – the project was done by the borough work force and T. L. Long Excavating; met with two representatives from PennDOT on June 19 to review all of the documents that relate to the **STREETScape GRANT** and our advertisement to select an engineering firm – PennDOT requested a letter from the borough requesting that we authorize GAI to be our approved firm – the letter was sent on June 20 – PennDOT is also requesting proof of publication from the Morrisons Cove Herald which was received today; met with a representative from the Insurance Services Office who conducted an evaluation of our **BUILDING CODE** practices and records – everything was found to be in order – a rating report will be sent to us – the rating affects insurance rates for new construction – Pennsylvania cannot get the highest ratings because of building requirements that have to be removed from the building code such as sprinkler systems; **WEEDS** were sprayed along the street curbing on June 21 for the third time this year – Manager Stoltz spoke with some workers from the carnival at the park and they commented how clean our borough streets were compared to what

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they were used to seeing; the **CROSSWALKS**, stop bars, parking spaces and speed lines were painted by the borough employees on June 27; Manager Stoltz was asked by DEP to participate in the first annual **SOURCE WATER CONFERENCE** held at their South Central Office in Harrisburg – Manager Stoltz was on a four man panel - each gave a report on their source water activities and then were questioned from the audience – Martinsburg had one of the first DEP approved plans in 2005; On June 29 Manager Stoltz hand delivered a Blair County **TRANSPORTATION ENHANCEMENT PROGRAM** application to the Blair County Planning Commission in the amount of \$235,000.00 to be used for streetscape work – this is federal money which was just reduced by 1/3 so Manager Stoltz is not sure how it will be allocated – the county should notify us in 4-6 weeks concerning funding; the **LITTLE MISS PAGEANT** was videoed on July 2 – each of the girls participating will receive a DVD and it will be aired on the public access channel; the **AGRICULTURAL PARADE** was videoed on July 3 – it will also be aired on the public access channel – Manager Stoltz and Brian Miller drove borough trucks in the parade; it was reported that the **ADA RAMP WORK** the municipal authority is doing will start tomorrow – Gordon Delozier Construction was awarded the bid in the amount of \$92,000; and no date was set yet for the **2012 PAVING PROJECT**.

Attorney Frederick Gieg reported that he followed up on the **COVE OUTHOUSE RACE** insurance and their insurance agent made the necessary changes. As per the motion made last month, the indemnity language was taken out of the EADS agreement for the **COMPREHENSIVE PLAN**. Attorney Gieg had three sets of the agreement ready to be executed this evening. Attorney Gieg wrote up an agreement with North Woodbury Township. *Council on a motion by Dan Smouse, seconded by Ed Bennett, authorized President Connie Lamborn and Secretary Jane Staily to execute the **INTER-MUNICIPAL AGREEMENT FOR THE COMPREHENSIVE PLAN** between the Borough of Martinsburg and North Woodbury Township to ensure that when called upon each will pay their respective share. The motion passed unanimously.*

*Council on a motion by Ed Bennett, seconded by Shawn Daughenbaugh, authorized President Connie Lamborn and Borough Secretary Jane Staily to execute the **PLAN FOR BOROUGH WAY** when prepared so it can be recorded in the Recorder of Deeds Office at the courthouse. The motion passed unanimously.*

Borough Secretary/Treasurer Jane Staily wanted council to be thinking about the upcoming **2013 BUDGET** preparation.

It was reported that this year's **AGRICULTURAL PARADE** had the biggest crowd ever.

The Martinsburg Volunteer Fire Company's **ANNUAL OX ROAST SALE** will be held July 20 and 21.

Connie Lamborn reported that the county is trying to get us more **RECYCLING BINS** and to schedule a third day to pick up items each week to help remedy the overflowing recycling bins. In the meantime residents are encouraged to drop off their recycling items during the week instead of over the weekend until the extra bins are obtained.

The next **SOUTH CENTRAL COUNTIES BOROUGH'S** Association meeting will be held on Thursday, July 19, 2012, at the Bedford Elks Club.

The EADS Group is planning to start the **COMPREHENSIVE PLAN** in August once all the paper work is done. A planning committee will need to be put together.

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Manager Stoltz reported that the 1979 Chevy Dump Truck was no longer being used and recommended selling it. *Council on a motion by Dan Smouse, seconded by Durban Metzler, authorized Manager Stoltz to prepare an advertisement to request bids for the sale of the 1979 CHEVY DUMP TRUCK giving council the right to reject all bids. The motion passed unanimously.*

Two quotes were received for doing the 2012 DCED AUDIT REPORT as following: Young, Oakes, Brown and Company \$3,200-\$3,600; and Ritchey, Ritchey & Koontz \$3,000. An ordinance would be required for the council to consider using appointed auditors as opposed to elected auditors.

Manager Randy Stoltz received a request from Jessica Emerick for permission to put up a SCHOOL SPIRIT BANNER (e.g. “You are in Dragon country) across W. Allegheny Street for the football season. After some discussion it was the consensus of council to allow such a banner but it should affiliate all sports (not just football) to discourage multiple banners from being put up and it must be taken down before winter for traffic safety. There should be an exact date for when the banner will be put up and for when it will be taken down.

The meeting ADJOURNED at 7:45 p.m. on a motion by Dan Smouse, seconded by Ed Bennett. The motion passed unanimously.

Respectfully submitted,

M. Jane Staily
Borough Secretary