

MARTINSBURG BOROUGH COUNCIL MINUTES
APRIL 1, 2013

The regular meeting of the Martinsburg Borough Council was held on Monday, April 1, 2013, in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice President Doreen K. Easley, Pro-tem Durban D. Metzler, Councilman Edward L. Bennett, Councilman Shawn D. Daughenbaugh, Councilwoman Linda K. Smith, and Councilman Daniel R. Smouse

In addition to the council, present were Manager Randy Stoltz, Secretary Jane Staily, Chief Kerry Hoover, Attorney Frederick Gieg, Jr., Attorney Matt Gieg, and Jr. Councilman Aaron Kreider, Brian Hess of the Morrisons Cove Herald, and Ryan Brown of the Altoona Mirror.

The MINUTES of the regular meeting of March 4, 2013, were approved on a motion by Linda Smith, seconded by Doreen Easley. The motion passed unanimously.

The FINANCIAL AND TREASURER'S REPORTS were presented for March 2013 as prepared by Treasurer Jane Staily.

The LIST OF BILLS for March 2013 check nos. 6932-6964 in the amount of \$58,525.61 was approved on a motion by Doreen Easley, seconded by Linda Smith. The motion passed unanimously.

President Connie Lamborn inquired about the COMPREHENSIVE PLAN ACCOUNT. Manager Stoltz responded that we will be spending our share first then we will submit for the grant income.

Police Chief Kerry Hoover presented his POLICE REPORT as written. He attended the County Wide Operation OUR TOWN NEIGHBORHOOD WATCH meeting at the Penn State Devorris Center on March 11th – the topic was Active Shooters presented by the Blair County Sheriff's Department; the last of the officers have completed their UPDATES ONLINE;

Roaring Spring Borough Police Chief Fields asked Chief Hoover to inquire if our borough council would be interested in paying for one-half the cost of one of the YOUR SPEED SIGNS. Chief Fields received two prices on the signs: \$3,875; and \$4,635 for the one that collects data. They both fit on the speed limit sign posts. Roaring Spring would like to purchase the one that collects data. Dan was not in favor of spending the money since our police department is already doing a great job. He felt the money could be spent on other things more necessary. The police department cannot issue speeding tickets off the sign. Roaring Spring will be purchasing the sign whether Martinsburg goes in on it or not.

Chief Hoover ordered AMMUNITION for the police department back in February. He recently received an email stating that the order may not even be received by fall. Some types of ammo are actually on a waiting list for up to one year. The police officers are required to qualify their shooting skill and will need ammo to do so. Chief Hoover congratulated Aaron Kreider for his team making it to States in the CENTRAL HIGH MOCK TRIAL TEAM. They placed third at States.

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Manager Randy Stoltz reported that there was a zoning hearing held on March 7 for the **VILLAGE AT MORRISONS COVE** as a requirement to build an administrative office building first and then later a 48-unit apartment building. Both requests were granted.

Manager Stoltz reported that the **MARTINSBURG COMMUNITY FUND** met its goal of raising \$39,700 to be divided among fourteen member organizations; attended a **911 COORDINATORS MEETING** on March 26 – attending these meetings keeps the borough eligible for federal funding; attended a **HAZARDOUS MITIGATION PLAN** meeting on March 28 – this meeting required that a paid employee of each municipality attend – the plan mandates that the county has a plan – the county received a grant for weather radios and each municipality received one – we received one and it has a battery backup.

Borough Secretary Jane Staily reported that the **2012 BOROUGH FINANCIAL AUDIT** was completed and advertised as required. Also the **LAPTOP** as budgeted in the 2013 Equipment Fund was received. It was used to host the E-verification webinar on March 28.

Attorney Frederick Gieg, Jr. reported that the **HUSTON TOWNSHIP POLICE AGREEMENTS** were executed by Huston Township. He brought the documents to be executed by Martinsburg. His firm did some research at no cost for the **MARTINSBURG VOLUNTEER FIRE COMPANY**. **ATTORNEY CHRIS JANCULA** was not in attendance this evening as his wife had just recently given birth to a new baby boy.

Manager Randy Stoltz reported that the Martinsburg Municipal Authority was still in the process of trying to get the **NEW WELLS** permitted.

Shawn Daughenbaugh reported that the Martinsburg Volunteer Fire Company has been working on trying to obtain a Federal Grant for three years and just finally received \$90,944 of grant money to be used towards the purchase of \$120,000 worth of **AIR PACKS**. The grant paid for ¾ the cost of twenty-one air packs.

Dan Smouse reported that the **HOLLIDAYSBURG AMBULANCE ASSOCIATION** in Martinsburg is doing real well. One of their units was recently out of service and they also just purchased a new unit.

Manager Randy Stoltz reported on the **RECYCLING CENTER**. On average about thirteen cubic yards of recycling material is dropped off each week by users. The haulers have been very good about regularly dumping them. Our employees have been maintaining and shoveling snow from the site. A recap sheet for the financial activity of the recycling center is on page 16 of the April agenda showing costs to date as of March 20, 2013. Manager Stoltz reported that 241 keys have been sold so far as of today. John Frederick of the IRC is planning to come out and help Manager Stoltz with the recycling grant application. It will be necessary to keep track of the tonnage hauled from the site as this information is required in the grant application. There are two state grants available.

There was supposed to be a **COMPREHENSIVE PLAN MEETING** last month but it did not happen and originally it was planned that there would be a public meeting in April. Manager Stoltz will be in contact with the EADS Group tomorrow to further discuss the timetable.

The **MARTINSBURG VOLUNTEER FIREMEN'S RELIEF ASSOCIATION** Compliance Audit Report for the period of January 1, 2008 to December 31, 2010, was received from the Department of the Auditor General as released in March 2013.

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There was some discussion about an upcoming **RECOGNITION DINNER** being planned.

Manager Stoltz reported on the **E-VERIFICATION WEBINAR** he attended on March 28. Contractors of any project costing over \$25,000 must verify that their employees are all legal citizens. Bids cannot be awarded by municipalities until this verification is received from the contractor.

Dan Smouse expressed interest in taking his **NIMS CERTIFICATION** online.

Correspondence was received from the Department of Community and Economic Development approving the **KEYSTONE GRANT** in the amount of \$100,000 to be used to pay for soft costs associated with streetscape improvements in the center of Martinsburg. Manager Stoltz reported that a total of \$378,481 in grant money is now available for the streetscape project (\$98,000 from PennDOT; \$150,481 Transportation Enhancement; \$30,000 CDBG and the \$100,000 Keystone Grant).

The next **SOUTH CENTRAL COUNTIES BOROUGH'S ASSOCIATION** dinner meeting is scheduled for Thursday, April 18, 2013, at the Williamsburg Ladies Auxiliary Hall. Connie Lamborn and Rex Hartman were interested in attending.

The **2013 ETHICS FORMS** for the 2012 Financial Interest are due to be turned into the borough office by May 1, 2013.

*The meeting **ADJOURNED** at 7:55 p.m. on a motion by Ed Bennett, seconded by Doreen Easley. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary