

MARTINSBURG BOROUGH COUNCIL MINUTES
MAY 4, 2015

The regular meeting of the Martinsburg Borough Council was held on Monday, May 4, 2015 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Durban D. Metzler, Councilwoman Janet E. Blattenberger, Councilman Douglas D. Smith and Councilwoman Linda K. Smith (*Pro-tem Ed Bennett and Councilman Dan Smouse were absent*)

In addition to the council, present were Manager Randy Stoltz, Borough Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Attorney Matt Gieg, Attorney Mike Gieg, Attorney Chris Jancula, and Brian Hess of the Morrisons Cove Herald.

President Connie Lamborn thanked the council, mayor and employees for the **FUNERAL FLOWERS** sent to her step-mother's funeral.

*The **MINUTES** of the regular meeting of April 6, 2015, were approved with corrections that Vice-President Durban ran the meeting in the absence of President Connie Lamborn who was excused from the April meeting; and on page two Jane Blattenberger (not Connie Lamborn) mentioned the Alliance workshop. The minutes were approved with these corrections on a motion by Janet Blattenberger, seconded by Linda Smith. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for April 2015 as prepared by Treasurer Jane Staily.

*The **LIST OF BILLS** for April 2015 check nos. 7958-7987 in the amount of \$104,552.14 was approved on a motion by Janet Blattenberger, seconded by Durban Metzler. The motion passed unanimously.*

Manager Randy Stoltz reported that he updated the **EMERGENCY MANAGEMENT PLAN** and Resource Manual for Disaster Emergencies; Manager Stoltz and Connie Lamborn attended a **PA DOWNTOWN** meeting; met with the Everett Railroad on April 28 to discuss scheduling a passenger train with two passenger cars to bring people to our annual **AGRICULTURAL PARADE** this year – ticket prices will go on sale on the railroad's website for seats on the train – Durban is checking into renting blencher seating for the riders; met with Stiffler and McGraw on April 29 to review streets for ADA ramps – Manager Stoltz applied for three grants for the **ADA RAMPS** – bidding prices were discussed – the ramps can be purchased from the Liquid Fuels Fund – the estimated cost to install nine ADA ramps is \$100,000 – he is trying to get CDBG to certify the whole town; met with Tim Cleveland at the former Riverside Market building to remodel the inside and outside with a goal to complete the renovation for the new **C & S FAMILY MARKET** by September 1, 2015 – the entire front will be done over – the entrance will be switched and extra coolers, new LED lights and new floor and ceiling will be installed – the C & S Family Market in Williamsburg will remain open until the Martinsburg store opens; all are invited to attend the ceremony at the flag pole on the borough lawn for the **NATIONAL DAY OF PRAYER** on May 7th; the Walnut Street hole patch work should be done this week.

*Council on a motion by Durban Metzler, seconded by Linda Smith, accepted **DEBORAH MAZE'S RESIGNATION** as part-time borough clerk. Deborah is moving to Colorado. The motion passed unanimously. Her last day will be May 15, 2015.*

[Chief Hoover arrived at 7:51 p.m. after meeting with the solicitor]

Council on a motion by Janet Blattenberger, seconded by Doug Smith, approved to re-hire RENEE GUNNETT as part-time borough clerk effective May 20th. The motion passed unanimously.

Janet Blattenberger reported that some recycling customers were able to use their key cards to also access the **COMPOST SITE**. It was noted that some of the keys were intentionally key-carded that way to get the office through the transition period between part-time secretaries as to not disrupt service to the borough customers wishing to purchase both services until someone could update the system.

Council on a motion by Janet Blattenberger, seconded by Linda Smith, authorized to start RENEE GUNNETT back as part-time clerk at the rate of \$11.00 per hour effective May 20. The motion passed unanimously.

Durban Metzler reported that the **COMMUNITY DEVELOPMENT COMMITTEE** had a meeting to discuss the new grocery store and Explore Altoona's membership benefits. President Connie Lamborn, and Manager Randy Stoltz attended a meeting with **PENNSYLVANIA DOWNTOWN CENTER** to discuss the membership benefits. They produce the 2015 Visitors Guide: Explore Altoona. Martinsburg is a spur destination. In the 2015 Guide they have included Martinsburg area restaurants, local greenhouses, crafts, and the park. The guide has various degrees of membership benefits. For non-profit/municipal the first two years are free. It is a great way to advertise what Martinsburg has to offer. ***Council on a motion by Durban Metzler, seconded by Linda Smith, approved to join the Pennsylvania Downtown Center through EXPLORE ALTOONA membership beginning July 1, 2015 for two years for free. After two years we can decided to either purchase the Standard Membership of \$275 or the Enhanced Membership for \$625. The motion passed unanimously.***

Chief Hoover presented the **POLICE REPORT** as written. The police department took a tour of Cove Shoe Company, Martinsburg Elementary and Central High School in case of an **EMERGENCY RESPONSE** call to either of these locations. It was a good learning experience. The **NEW POLICE CAR** will be over budget in cost. Chief Hoover has put the order on hold until he can locate additional financing for the annual car payments.

Council on a motion by Janet Blattenberger, seconded by Doug Smith to close the pertaining streets for the 2015 AGRICULTURAL PARADE on June 30th. The motion passed unanimously. A PennDOT permit is required for the Agricultural Parade. Council's letter of approval through this motion will be attached to the permit.

Mayor Rex Hartman usually signs the annual **FIREWORKS** approval letter but he hasn't received it this year yet.

The **WEB CAM** discussed over the past few months was mentioned again. Durban as chairman of the Community Development Committee will make contact with some of the town center businesses to see what they want. If a camera was to be installed on the 35-foot high pole near Martinsburg Pizza facing west faces of those in view should not be visible.

Two bids for the **2015 PAVING PROJECT** were received as follows:

<i>New Enterprise Stone & Lime Co.</i>	<i>\$41,325.00</i>
<i>Grannas Brothers</i>	<i>\$30,269.25</i>

Council on a motion by Janet Blattenberger, seconded by Linda Smith, accepted the 2015 PAVING BID from Grannas Brothers in the amount of \$30,269.25 subject to our solicitor reviewing and approving the attached bid bond. The motion passed unanimously.

Council on a motion by Durban Metzler, seconded by Janet Blattenberger, authorized to pay for the engineering to Stiffler & McGraw Associates for the ADA RAMPS from the Highway Liquid Fuels Fund. The motion passed unanimously. Council already has a signed engineering agreement with Stiffler & McGraw Associates estimated at \$9,600.

Council on a motion by Doug Smith, seconded by Durban Metzler, accepted DAN SMOUSE'S resignation from council with regret. His resignation was effective May 4, 2015. The motion passed unanimously. Council will advertise for resumes due in by Friday, May 29, 2015, for anyone interested in the position of councilman to replace Dan.

President Connie Lamborn attended the SOUTH CENTRAL COUNTIES BOROUGH'S ASSOCIATION meeting held on April 23rd at the American Legion Building in Hollidaysburg. Jackie Bernard, Assistant District Attorney was the speaker on "Moving Forward: Local Efforts to Combat Child Abuse".

Minutes of the MARTINSBURG VOLUNTEER FIRE COMPANY for the meeting of April 13, 2015 was included in the agenda.

The meeting ADJOURNED at 8:30 p.m. on a motion by Janet Blattenberger, seconded by Doug Smith. The motion passed unanimously.

Respectfully submitted,

M. Jane Staily
Borough Secretary