

**MARTINSBURG BOROUGH COUNCIL MINUTES
AUGUST 3, 2015**

The regular meeting of the Martinsburg Borough Council was held on Monday, August 3, 2015 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

ELECTED OFFICIALS PRESENT: Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Durban D. Metzler, Councilman Edward L. Bennett, Councilman P. Robert Dickson, Councilwoman Janet E. Blattenberger, Councilman Douglas D. Smith, and Councilwoman Linda K. Smith

In addition to the council, present were Manager Randy Stoltz, Borough Secretary/Treasurer Jane Staily, Chief Kerry Hoover, Richard Brantner, Jr., Attorney Frederick Gieg, Jr., Attorney Matt Gieg, and Brian Hess of the Morrisons Cove Herald.

The MINUTES of the regular meeting of July 6, 2015, were approved on a motion by Janet Blattenberger, seconded by Linda Smith. The motion passed unanimously.

The FINANCIAL AND TREASURER'S REPORTS were presented for July 2015 as prepared by Treasurer Jane Staily.

The LIST OF BILLS for July 2015 check nos. 8051-8084 in the amount of \$33,431.51 was approved on a motion by Janet Blattenberger, seconded by Durban Metzler. The motion passed unanimously.

Chief Kerry Hoover presented the POLICE REPORT as written.

Durban Metzler commended Chief Hoover for the ANNUAL SAFETY PROGRAM he does for the Head-Start Early Child and Learning Program

Janet Blattenberger question what the additional EARNED INCOME was for July. Jane Staily explained that it was a commission check in the amount of \$1,989.62. More detail will be sought on how the amount was derived.

Manager Randy Stoltz reported that on July 14 surveyors from Stiffler and McGraw Engineering were here to establish the locations of the nine PROPOSED RAMPS at the various corners on S. Market Street and Woodlawn Ave.; on July 15 we hosted a Local Transportation Assistance Program "ROAD SIDE SAFETY" school here – we had 25 men in attendance from boroughs and townships around the area; the Blair County REASSESSMENT started in Martinsburg on July 22; on July 27 stenciled 150 feet of BRICK PATTERN on the sidewalk along S. Market Street; on July 30 Rich and Brian replaced the office WINDOW at the borough garage – the original window was a single pane and leaked air around the frame – checking into a mini-split heat pump system to replace the oil furnace; the Morrisons Cove Memorial Park to host a CAR SHOW on October 3 sponsored by Ken Locker of Candles in the Cove; five houses sold in the borough the past month which will help the REAL ESTATE TRANSFER TAX; and the sheriff sale of the Gulf Stream Café building has been post-poned until August 12.

Secretary/Treasurer Jane Staily reported that the Auditor General's Office was in to audit our HIGHWAY LIQUID FUELS FUND for 2013 and 2014 and there were no findings. A report is forth coming. The first draft of the 2016 BUDGET will be prepared for next month. A service fee of \$18.67 was charged by PLGIT to the EQUIPMENT FUND. When the PLGIT accounts were originally opened there were no service fees and no check charge fees at the time. *Council on a*

motion by Janet Blattenberger, seconded by Doug Smith, approved to close the PLGIT Equipment Fund and transfer funds to a new account at First National Bank. The motion passed unanimously. FNB check signing forms will be executed by the five check signers to open the new account.

Attorney Frederick Gieg, Jr. reported that in his research of the **DATA COMPROMISE INSURANCE** he found no case law, most likely because it is brand new. There may be only a remote chance of needing the insurance but for the low cost premium of \$574 it could save the borough a lot of money as a specialized lawyer would be needed for such a case if the computers were ever compromised. President Lamborn reviewed the policy and read that if the data was not encrypted it wouldn't be covered. More information will be needed before making a decision to purchase the coverage. April Ressler of the Teeter Insurance Group and Chris Brooks of PPCS Consulting, the borough's IT person, will be invited to attend a council meeting to discuss the issue with them.

Ed Bennett reported that the **2015 STREET PAVING PROJECT** is complete. The 517 tons estimated for the project came in 47.37 tons under.

Linda Smith reported that she was receiving a lot of positive comments on the **SIDEWALK STENCILING**. Manager Stoltz responded that it was time consuming and not a fast project to do. The projected opening date for the **NEW GROCERY STORE** is now the end of September.

There is an upcoming webinar on **ELECTONIC COMMUNICATION LIABILITY** on Wednesday, September 9, 2015 at 12:00 p.m. if anyone is interested in attending.

President Connie Lamborn read the **PROCLAMATION FOR THE MARTINSBURG COMMUNITY LIBRARY** which Linda Smith will deliver to them at their fund raiser on October 10th. *Council on a motion by Linda Smith, seconded by Janet Blattenberger, approved the Proclamation for the Martinsburg Community Library claiming it as an educational and cultural pillar in the area expanding opportunities and driving success since 1948. The motion passed unanimously.*

Martinsburg Borough Tax Collector Jane Staily presented council with a list of 2014-15 Per Capita Tax payers that meet the guidelines for exoneration/exemption from paying the tax. The Spring Cove School District has already approved to exonerate/exempt the list. *Council on a motion by Durban Metzler, seconded by Doug Smith, authorized to **EXONERATE/EXEMPT** the list of 42 tax payers from paying the **2014-2015 PER CAPITA TAX** of \$5.00 per person. The motion passed unanimously.* A second list will be prepared in the spring.

At the South Central Counties Boroughs Association meeting in Roaring Spring, April Ressler, President of The Teeter Group, presented council with the **SAFETY DIVIDEND** in the amount of \$2,396.48 that was declared for the Pennsylvania State Association of Boroughs Program through Keystone Insurers Group. The dividend is paid to member policy holders in good standing based on earned premium and incurred losses.

The July 13, 2015 minutes of the **MARTINSBURG VOLUNTEER FIRE COMPANY** were included in the monthly agenda packet. There is not going to be an **OUTHOUSE RACE** this year. The fire company has started a **NEW FIRE TRUCK FUND RAISER** which is currently going on. They plan to purchase a new truck next year.

Chief Hoover reported that **RANDY ACKER** was recognized by the fire company for his 25 years of service as Fire Chief. Council discussed also recognizing him.

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*The meeting **ADJOURNED** at 8:00 p.m. on a motion by Janet Blattenberger, seconded by Ed Bennett. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily
Borough Secretary