

**MARTINSBURG BOROUGH COUNCIL MINUTES  
NOVEMBER 7, 2016**

The regular meeting of the Martinsburg Borough Council was held on Monday, November 7, 2016 in the municipal building. The meeting started at 7:00 p.m. with prayer by Randy Stoltz and the Pledge of Allegiance.

**ELECTED OFFICIALS PRESENT:** Mayor Rex L. Hartman, President Connie S. Lamborn, Vice-President Douglas D. Smith, Councilman Edward L. Bennett, Councilwoman Janet E. Blattenberger, and Councilman P. Robert Dickson (*Linda Smith and Durban Metzler were excused*)

In addition to the council, present were Manager Randy Stoltz, Borough Secretary/Treasurer Jane Staily, Rich Brantner, Chief Kerry Hoover, Attorney Matt Gieg, and Brian Hess of the Morrisons Cove Herald.

*The **MINUTES** of the regular meeting of October 3, 2016, were approved on a motion by Janet Blattenberger, seconded by Doug Smith. The motion passed unanimously.*

*The **MINUTES** of the special budget meeting of October 17, 2016, were approved on a motion by Janet Blattenberger, seconded by Doug Smith. The motion passed unanimously.*

The **FINANCIAL AND TREASURER'S REPORTS** were presented for October 2016, as prepared by Treasurer Jane Staily.

*The **LIST OF BILLS** for October 2016 check nos. 8564-8597 in the amount of \$69,781.71 was approved on a motion by Janet Blattenberger, seconded by Rob Dickson. The motion passed unanimously.*

Chief Hoover presented the **POLICE REPORT** as written. Chief Hoover reported that one of our part-time officers **BEN SHANHOLTZ** has resigned to take a full-time position with Blair Township. Our new part-time patrolman **AARON WAGNER** is now MPOETC approved. A grant is being sought for the **IN-CAR COMPUTERS**. Chief Hoover commended the fire company for all their help on **TRICK-OR-TREAT NIGHT** for making themselves visible to the trick-or-treaters.

Manager Randy Stoltz reported:

- OCT 13 – put up the **COMMUNITY FUND SIGN** – donations currently stand at \$22,942 which is 56% of the \$41,000 goal
- OCT 19 – received a **904 RECYCLING PERFORMANCE USE GRANT** in the amount of \$1,833 – this is a state grant calculated from the 280.3 tons credited to Martinsburg for the year 2014 – the county is trying to get a recycling program up and running again – neighboring communities are trying to emulate our recycling program
- OCT 21 – a portion of the borough experienced a **POWER OUTAGE** when a 23,000 volt line broke at the corner of State and S. Market Street – power was lost at 11:00 a.m. and restored at 5:30 p.m.
- OCT 25 – T. L. Long Excavating started replacing the **SEWER MAIN ON MULBERRY STREET** between E. Julian and E. Christiana Streets – the project and paving should be finished this week
- NOV 4 – completed a **STREET SIGN KEY MAP** which has our 280 signs numbered on a map – we have a list of the signs and location which we update when the signs are installed or replaced

- PEMA has requested our direct deposit information for the **JONAS SNOW STORM** money

Attorney Matthew Gieg reported that he has been trying to get the other municipal solicitors to get their **MUTUAL AID AGREEMENT** questions and revisions together soon in hopes that it could be voted on to be advertised at the next council meeting. The agreement is necessary when applying for emergency disaster or grant money.

He has also been working on the **REAL ESTATE TAX ORDINANCE LANGUAGE** so that it can be advertised and passed at the next council meeting. The county is supposed to have the reassessment valuations done by the end of November.

The **COMMUNITY DEVELOPMENT COMMITTEE** is scheduled to meet following the adjournment of the meeting.

The **DROUGHT CONTINGENCY PLAN ORDINANCE** was tabled until after the municipal authority engineers can review it.

Rich Brantner has completed all of the paper work and county approvals to be the borough's new **LOCAL EMERGENCY MANAGEMENT COORDINATOR**. *Council on a motion by Doug Smith, seconded by Rob Dickson officially appointed Rich Brantner, Jr. as the new Local Emergency Management Coordinator for the Borough of Martinsburg. The motion passed unanimously.*

*Council on a motion by Janet Blattenberger, seconded by Doug Smith, approved to advertise the **2017 BUDGET** for the 10-day public inspection period to be considered for adoption at the December meeting. The motion passed unanimously.*

*Council on a motion by Janet Blattenberger, seconded by Rob Dickson, approved to advertise the **2017 REAL ESTATE TAX ORDINANCE** as Ordinance No. 2016-606 to be equal to a millage amount such that there shall be no increase in levy for 2017 compared to that of the amount levied in 2016 – actual millage to be determined once the County completes the appeals process for the reassessment and a final valuation of the Borough of Martinsburg is determined; the tax ordinance will be considered for adoption at the December 5, 2016 meeting. The motion passed unanimously.*

*Council on a motion by Janet Blattenberger, seconded by Doug Smith, approved to advertise the **2017 PER CAPITA TAX ORDINANCE** as Ordinance No. 2016-607 to remain at \$5.00 for consideration for adoption at the December 5, 2016 meeting. The motion passed unanimously.*

*Council on a motion by Janet Blattenberger, seconded by Ed Bennett, approved to advertise the **2017 EARNED INCOME TAX ORDINANCE** as Ordinance No. 2016-608 to remain at 5 mills for consideration for adoption at the December 5, 2016 meeting. The motion passed unanimously.*

*Council on a motion by Janet Blattenberger, seconded by Rob Dickson, authorized to donate \$3,000 more to the Martinsburg Volunteer **FIRE COMPANY TRUCK FUND** to be paid for from the 2016 budget general fund. The motion passed unanimously. The fire company will be celebrating its 125<sup>th</sup> Anniversary next year.*

*The meeting **ADJOURNED** at 7:46 p.m. on a motion by Doug Smith, seconded by Ed Bennett. The motion passed unanimously.*

Respectfully submitted,

M. Jane Staily  
Borough Secretary